Module 4: I am ready!	**Level:** MLD/SEMH
Unit 4A: What do I tell employers about myself?	**Preparation for Adulthood:** Employment

Lesson 4A4: What does the internet tell my boss about me?

Objectives	Learning Outcomes
To understand anything posted or shared online can be seen by people outside their immediate circle, including strangers. To understand the impact of online activities on personal privacy and reputation.	**Students will:** Recognise that information shared online can be accessed by others. Explain how their online actions can affect how others view them and their future opportunities.

Activities	Resources	Assessment/Evidence
Introduction: Explain the objectives of the lesson and start a discussion on the different types of platforms on the internet and why an employer would look at them. **Digital Footprint Mapping:** Explain to students what a digital footprint is and how everything they do online leaves a trace others can find. Provide students with the materials needed to create a digital map including icons to represent activities.. Ask students to start by drawing a large footprint at the centre and label it with their names. Have students place the different icons around the footprint to represent their online activity. Alongside each icon, ask students to write/draw what kind of information can be shared on that platform. Once complete, discuss how this information could be accessed by others. Talk about who might see it and what they might think about it based on the content shared. Encourage students to think about their online activities and if it is acceptable for others to see. **Privacy Settings Workshop:** Discuss why privacy settings are important and how to keep their privacy secure. Explain how these settings help control who can see their online content and how it can affect their reputation. Divide students into small groups and ask them to use the computers/tablets to view the example social media profiles/own accounts. Provide students with a 'Privacy Settings Checklist' to explore. Ask students to go through each setting and make changes to their profile visibility. Prompt students to discuss with each other why certain settings might be important for protecting their privacy. Come together as a class and discuss what students have learned about privacy settings and how these can help maintain a positive online reputation. **Plenary:** Start a reflective, guided discussion about the activities covered throughout the lesson. Asking questions such as, 'Why is it important to think about what you are sharing online?'. Encourage students to think about how they can apply this lesson in real-life scenarios.	**Provided:** • Lesson plan **Materials Needed:** • Paper • Pens/pencils • Icons for social media, websites and other platforms • Computers/tablets • Social media profile examples • Privacy settings checklist	**Suggested mediums:** **Evidence sheets:** Photographs of students engaging in activities. **Visual records:** Of each self-help toolkit. **Observation notes:** On student participation and engagement. **Direct questions:** Throughout the session with the use of prompts and pauses. **Prompting recall:** Of knowledge through minimal verbal instruction and signs. **Student planner:** Lesson marked as introduced and dated.

Teacher Guidance Notes: This lesson aims to help students understand the impact of their online presence and how it can affect their future opportunities. Activities are designed to be engaging and practical, providing hands-on experiences that align with students' learning needs. The focus is on helping students recognise the visibility of their online actions and manage their digital footprint positively. Use engaging hands-on activities to maintain interest. Link activities to real-world situations to enhance relevance and understanding. Use clear, simple instructions and offer support when needed. Document progress through multimedia evidence and observation notes. The goal is to build students' awareness of online reputation and equip them with practical strategies for managing their online presence responsibly.